



TOWN OF CHERAW PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

200 Market Street (P.O. Box 219) • Cheraw, SC 29520 • 843.537.8400

SITE DEVELOPMENT CHECKLIST

Date Initiated: _____

Owner/Developer: _____

Mailing Address: _____ City/State/Zip: _____

Telephone: _____ Cell: _____ Email: _____

The Cheraw's Community Development Department is charged with the responsibility to ensure responsible growth and development in the Town of Cheraw. We appreciate your interest in moving us to the same goal with your proposed project. In order for the staff to evaluate your development plan in term of access to public roads, storm water management, water & sewer availability, compliance with our zoning ordinance, and appropriate E911 Addressing, it requires:

_____ 1. Verify Property Ownership TM# _____

_____ 2. Restrictive Covenant Affidavit

_____ 3. Site plan (submit three (3) copies; 11" x 17")

- a. developer's name, address, and phone
b. property boundaries and adjacent property owners
c. zoning district and land uses (i.e. residential, commercial, etc.)
d. location of drive and free standing/monument signage
e. parking, loading and unloading area(s), and maneuverability layout within site
f. north arrow and vicinity map
g. landscaping, lighting, and fencing
h. proposed and existing structures with dimensions (i.e. storage facilities, buildings)
i. public road(s), proposed road layout, right-of way(s), and easements
j. bodies of water (i.e. lakes and streams), flood hazard areas, wetlands, and adjacent ditches
k. delineate proposed surface covers (i.e. asphalt, concrete, grass, gravel, etc), area
l. size of land disturbance and/or impervious surface(s)
m. designated open space
n. contours in two (2) feet intervals with final grades if any grading
o. tax map number and date
p. scale (engineering scale measurement i.e. 1" = 40' or 1 inch equals 40 feet)

Applicable Permits/Approvals:

- _____ 4. Evidence of paid water tap fee or service capacity letter from the Town of Cheraw's water utility.
_____ 5. Evidence of paid sewer tap fee or service capacity letter from the Town of Cheraw's sewer utility.
_____ 6. Stormwater: [] DHEC NPDES Permit (≥ 1AC) [] DHEC Industrial Permit [] DHEC (≤ 1AC NOI)
_____ 7. Fire Department review and approval.
_____ 8. Encroachment Permit by SCDOT, Cheraw Public Utilities Department, or Chesterfield Public Works.
_____ 9. E911 Addressing Approval.
_____ 10. Flood Hazard Area Certification as defined by FEMA.
_____ 11. Army Corp of Engineering Wetland Determination.
_____ 12. Evidence of road and stop signage paid.
_____ 13. Other Governmental Review/Permits _____
_____ 14. Lease or contract Agreement with Property Owners.

Review Fees: [] Stormwater ≤ 1AC (\$125 plus \$100 per acre not to exceed \$2,000) [] Industrial Stormwater Permit \$75